

THE JOHNSTOWN COMMUNITY CENTER BUILDING USE POLICY

The Johnstown Community Center is a multi-purpose facility, available to the residents of the Johnstown area. The Village of Johnstown also makes the Center available to the community service groups and profit-making ventures subject to yearly review.

- 1) All persons or groups using the Community Center shall schedule the use with the Recreation Coordinator. Use shall be on a first-come-first serve basis.
- 2) Any group that uses the Community Center on a continuing basis must sign an Agreement. This agreement will include the day and time the group will be using the building, the rental or service fees required, and instructions if any special facilities or storage are necessary. The agreement shall be reviewed each year before issuing a new one.
- 3) The following fee schedule shall be charged unless altered on mutual agreement :
 - *\$130.00 usage fee per day for private parties (village residents).
 - *\$140.00 usage fee per day for private parties (residing outside the village.)
 - *\$275.00 usage fee per day for profit-making groups.

By mutual agreement a \$35.00 per hour fee will be applied for village area groups and a \$45.00 per hour fee for non residents that need the building for 4 hours or less.

SUMMER ACTIVITIES –

*\$35.00 Family Fee (Residents) \$45.00 (Non-Residents)

- 4) The Community Center reserves the right to charge any group for damage occurring during their usage. Assessment shall be limited to actual repair or replacement cost. Any damage should be reported to the Community Center Coordinator immediately.
- 5) *****ALL GROUPS MUST CLEAN UP AFTER THEMSELVES WITH THE CLEANING SUPPLIES PROVIDED AT THE CENTER. ALL TABLES AND CHAIRS SHOULD BE RETURNED TO THE RACKS, FLOORS SWEEPED AND MOPPED AND TRASH PUT IN THE DUMPSTER. FAILURE TO CLEANUP AFTER YOUR PARTY COULD RESULT IN LOSS OF BUILDING PRIVILEGES IN THE FUTURE.
- 6) All fees and/ or rentals must be paid in advance.
- 7) Rental arrangements are for building use only. Although renters are welcome to use other park facilities, they must remain open to the general public and renters are expected to show consideration for the others by not monopolizing the other areas of the park.
- 8) NO skateboards, roller blades, bicycles, sleds, pets, glass bottles are allowed on the tennis courts.

- 9) **NO** alcoholic beverages are permitted in the building or park area. The building is a non-smoking facility.
- 10) Maximum occupancy permitted in the building is 200.

By signing below, I/We agree to comply with all the terms and conditions listed above as a condition to rent the Johnstown Community Center.

Signature of Applicant

Date

Revised 1/22/2010